



# Welcome to Long Furlong Badger Club

We hope your child/ren will enjoy their sessions! We have put together some useful information and answered some FAQ to help their first few weeks go smoothly.

## **About the Club**

Badger Club is run independently from the school, but we work very closely together. The Club is registered separately with Ofsted (EY561085) as an Early Years Provider. We have an onsite manager who will be your main contact, but behind the scenes, a team of parent volunteers runs the club as a registered charity (1175264). This allows us to keep fees as low as possible for families and as a not-for-profit organisation, all the fees go straight back into the club for the benefit of the children.

## **The management committee for 2025/2026 is:**

Lucy Harvey (Chair and trustee), Nicola Gladwell (Treasurer and trustee), Sarah Bench (trustee), Isabella Rey (trustee), Leah Schwebach Leslie, Andreea Alexandru, Helen Ball, Naomi Murcutt, and Eryl Adams.

If you're interested in joining the committee or finding out more, please get in touch on [lfbadgerclub@gmail.com](mailto:lfbadgerclub@gmail.com)

## **Badger Club Staff**

The team of playworkers is managed by Marie-Clotilde Hendy, supported by Deputy Manager Gemma Burgess, and consists of:

Nikki, Scott, Louise, Deborah, Susannah, Olivia, Alice, Oliver, Jo, and Nichola.

All staff have an enhanced DBS, and undergo safeguarding, first aid and food hygiene training.

Marie-Clotilde is your main point of contact for bookings, contracts, queries and concerns.

## **Contact details for the club**

Mobile: 07762 385760

Email: [badgerclub@long-furlong.oxon.sch.uk](mailto:badgerclub@long-furlong.oxon.sch.uk)

## **The sessions**

For drop offs and pick-ups, please go to the side door of the hall and ring the silver bell. A member of staff will let your

child in and help them settle, or bring them to the door at the end of the day.

### **Breakfast club**

Arrival: Children can arrive from 7.45.

Breakfast: consists of toast, cereal, yogurt, fruit, juice, milk, etc.

**Please note breakfast is served until 8.15 am.** You can drop your child off after this time but they should have already had breakfast in this case.

After breakfast, there is a free choice of indoor play activities, reading, etc.

Reception, Year 1 and Year 2 are then taken to their classrooms for the start of the school day by a member of staff. Older children make their own way to class.

### **After-school club**

At 3.15, a member of staff collects children from their class and takes them to the hall. All bookings made on our Kids

HQ booking system automatically feed through to the register, so staff will know who to bring each day.

After the register, a healthy snack is served – toast, crumpets, fruit, yogurt, babybel, etc.

Then children are encouraged to choose from a wide range of activities – crafts, games, dressing up, or outdoor play on the equipment or with our range of outdoor toys. There is also a monthly theme for activities, such as textiles or the beach. The manager will communicate these in the termly newsletter.

At home time, a member of staff will bring your child to the door and ensure they have their belongings. You will be asked to wait outside.

Please ensure you collect your child by **6** pm at the latest.

We understand that occasionally traffic or other issues may make this difficult, and in these cases we ask that you please inform the Club on the phone number above as

soon as possible. If however there are repeated late collections, our late collection fee and policy will apply.

## **FAQs**

### **How long is my contract valid for?**

With a contract, your booked sessions will be available for the duration of your child's time at the school unless you cancel or change your contract. It will automatically end at the end of Year 6.

### **How do I pay for sessions?**

You can pay via Kids HQ using tax-free childcare, childcare vouchers, card or bank transfer. For ad hoc bookings, which are subject to availability, sessions are payable at the time of booking. For contracts, you will be invoiced monthly in advance. If you are struggling to pay for any reason, please contact our treasurer on [lfbadgerclub@gmail.com](mailto:lfbadgerclub@gmail.com).

### **How can I cancel or change my contract?**

You can cancel or change your contract at any time using the Kids HQ system, but we require 4 weeks' notice.

### **Why aren't there more spaces?**

There is a maximum capacity for insurance based on the size of the hall.

### **Why is there a waiting list?**

This is due to the capacity in the hall, the pupil-to-staff ratio and the fact that children keep their spaces for the duration of their time at school, unless they cancel or change their days.

### **Why can't I add another day when I am already a customer?**

We must prioritise the waiting list, so please do sign up to the waiting list for the days you'd be interested in adding.

### **A sibling is joining the school this year, can I get a contract for the same days as my older child?**

You certainly can if there is space, otherwise they will go on the waiting list.

### **Will the Club know if my child is absent from school?**

If your child is unwell, we ask that you please text and email the Club to inform us of any absences. As a separate organisation, we don't have access to the school register.

The same applies to school trips.

### **Will my child have a key worker?**

Reception children have a key worker, and that is the Club manager, Marie-Clotilde Hendy.

### **If my child goes to any other school clubs, then comes to Badger Club, can I pay half price for that session?**

Unfortunately not, as the space will be reserved for your child for the session, meaning it can't be offered to anyone else. You can cancel your place with 30 days' notice.

### **How can I help Badger Club?**

You can contact us on [lfbadgerclub@gmail.com](mailto:lfbadgerclub@gmail.com) to join the committee, or help in other ways such as advertising staff vacancies.

